



# City of Watsonville

## Job Description

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**JOB TITLE:** Utility Worker I

**DATE APPROVED:** August 29, 2017

**DEPARTMENT:** Varies

**SUPERSEDES:** N/A

**REPORTS TO:** Utility Worker II, Utility Worker III, Utility Crew Leader

**SUPERVISION:** Varies

**EMPLOYEE UNIT:** OE3

**FLSA:** Non-Exempt

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### **JOB SUMMARY:**

To perform general maintenance, repair and construction work; operate light and moderately heavy maintenance and construction equipment in support of public works or other areas as specified. Positions in this classification are usually assigned to a work crew and may work on City streets, storm drains, sewer systems, parks facilities/equipment and landfill.

### **DISTINGUISHING CHARACTERISTICS:**

Employees in this classification receive close supervision within a framework of well-defined policies and procedures. The job class performs unskilled maintenance, repair, and construction tasks while learning and assisting in semi-skilled and the more skilled tasks. This job class is the entry and training level classification in the Utility Worker series and requires limited or no experience in related areas. After one year of employment as a Utility Worker I with the City of Watsonville and after receiving a satisfactory or above rating on the first-year performance evaluations, promotion to the Utility Worker II classification shall occur.

### **EXAMPLES OF ESSENTIAL DUTIES:**

Duties may include, but are not limited to, the following:

- Installs, repairs, and maintains streets, sewers, storm drains, fire hydrants, or water mains
- Stripes pavement; makes, installs, and repairs street signs
- Checks and stocks service truck for daily duties
- Installs catch basins, patches streets, reconstructs alleys, and resurfaces pavement
- Operates a variety of equipment, including hand and power tools, trucks and other light and moderately heavy equipment, may learn to operate landfill equipment
- Cleans and maintains grounds as assigned; performs tree cutting; performs rodent control; applies pesticides
- Cleans streets; keeps streets clear of trash as assigned
- Maintains and repairs park maintenance equipment as assigned
- Sets-up safety control zones for re-routed traffic; acts as flagman for traffic control
- Maintains records and prepares reports related to assignment as assigned
- Performs heavy manual labor

- Performs related duties similar to the above in scope and function as required

**EMPLOYMENT STANDARDS:**

**Knowledge of:**

- Basic methods and tools used in general construction and maintenance work
- Safe work practices

**ABILITY TO:**

- learn a variety of semi-skilled and skilled maintenance, repair, and construction assignments
- learn the uses of hand and power equipment
- learn to safely and effectively operate light and moderately heavy maintenance and construction equipment
- understand and follow oral and written instructions
- upgrade Driver's license to Class A or B and obtain related endorsements
- Obtain forklift and crane safety certifications.
- establish and maintain effective work relationships with those contacted in the performance of required duties

**PHYSICAL REQUIREMENTS:**

Physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- meet the physical requirements necessary to safely and effectively perform required duties
- safely and effectively operate light and moderately heavy maintenance and construction equipment
- perform manual labor involving frequent bending, pulling, pushing, lifting, climbing and carrying of weights up to 50 lbs.
- drive an automobile
- hear adequately to converse on the telephone, radio, cellular phone, and in person
- use a computer keyboard
- Intermittently bend, twist, and reach
- get in and out of a truck
- safely and effectively work on ladders and tall structures
- climb up and down ladders and stairs.
- grasp with right and left hands.
- use fine hand manipulation.
- hear and distinguish various sounds, such as abnormal equipment sounds, voices of co-workers in noisy environments, pager, cell phone, etc.
- walk on uneven surfaces.
- work outside in inclement weather
- may operate equipment while sitting for prolonged periods of time in outdoor environments and subject to all weather conditions
- work under conditions as confined spaces, high noise levels, strong and unpleasant odors, vibration from equipment, exposure to dust, toxic substances and/or chemical irritants (within legal exposure limits)
- distinguish colors, have adequate vision to perform essential duties
- reach above and at shoulder height

**TRAINING AND EXPERIENCE:**

Any combination of training and experience, which provides the required knowledge and abilities, is qualifying.

**LICENSE & CERTIFICATION:**

- Possession of a valid Class C California Driver's License and a safe driving record