

City of Watsonville

Job Description



JOB TITLE: Senior Park Maintenance Worker

DATE APPROVED:

DEPARTMENT: Parks and Community Services

SUPERSEDES: February 2003

REPORTS TO: Park Maintenance Supervisor and Park Services Manager

SUPERVISION: Park Maintenance Crews

EMPLOYEE UNIT: OE3

FLSA

JOB SUMMARY: To provide lead supervision and work direction in the maintenance of City parks, landscaped areas, recreation facilities, and related structures and equipment; to assist in the development and planning of landscaped areas; and to perform the more difficult equipment operation and maintenance assignments.

DISTINGUISHING CHARACTERISTICS: This job class functions at an advanced journey/lead level of classification. Employees in this classification direct, coordinate, and monitor the work at a park maintenance crew in a lead capacity and perform the more difficult park maintenance functions.

EXAMPLES OF ESSENTIAL DUTIES:

Duties may include, but are not limited to, the following:

- Assigns, directs, and monitors the work of others in the performance of a wide variety of park and grounds maintenance work
- Assists in the evaluation and discipline of crew members
- May assist in developing budget projects for division
- May assist in writing Division's monthly report
- Performs the more difficult and skilled tasks and duties in the maintenance of City parks and other public areas
- Schedules assigned projects and determines quantity and type of tools, materials, equipment, and labor needed
- Assists in diagnosing and treating turf and plant diseases
- Assists in the planning and preparing short and long term maintenance and construction schedules
- May train and instruct employees in the proper usage and application of herbicides and pesticides
- Plans, schedules, and directs the installation, adjustment, and repair of irrigation systems; checks, adjusts, and maintains a variety of hand and power tools including power mowers, edgers, trimmers, blowers, chain saws, hedgers, and other grounds and facility maintenance tools and equipment
- Safety regulations, procedures, and practices
- Works with crew to collect and remove trash and debris from public areas
- Inspects assigned grounds, facilities, and other areas to ensure work is completed in compliance with established standards

- Orders supplies and equipment related to assigned projects and activities as needed
- Maintains a variety of records related to assignment
- Performs related duties similar to the above in scope and functions as required

EMPLOYMENT STANDARDS

Knowledge of:

- tools, materials, equipment, and procedures used in park maintenance work
- the safe and proper operation and maintenance of park maintenance equipment
- tools, techniques, procedures, and principles of tree trimming work
- the safe and proper use and application of herbicides, fungicides, and pesticides
- principles of propagating and maintaining trees, shrubs, flowers, and turf

Ability to:

- work safely
- direct, train, and monitor the work of others in a lead capacity
- safely and effectively use tools and operate equipment utilized in park maintenance work
- plant, transplant, propagate, and maintain trees, shrubs, flowers, and turf
- safely mix and apply herbicides, fungicides, and pesticides
- perform skilled maintenance and gardening work
- effectively communicate in both oral and written forms
- understand and carry out oral and written directions in an independent manner
- effectively train others to safely and correctly perform tasks
- establish and maintain effective work relationships with those contacted in the performance of required duties

PHYSICAL REQUIREMENTS:

Physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- work outdoors in adverse weather conditions
- apply herbicides and pesticides
- perform physical tasks involving frequent bending, lifting, carrying, pushing and pulling of weights up to 50 pounds
- use a keyboard
- drive an automobile
- climb ladders to prune trees
- work at various heights on appropriate equipment to string lights, banners, change light bulbs, etc.
- hear and distinguish various sounds, such as voices of co-workers in noisy environments, pager, cell phone, etc.

TRAINING AND EXPERIENCE:

Any combination of training and experience, which would provide the required knowledge and abilities, is qualifying. A typical way to obtain the knowledge and abilities is:

- One year of experience comparable to that of a Park Maintenance Worker II with the City of Watsonville.

LICENSE & CERTIFICATION:

- Possession of a valid California Class C Driver's License and a safe driving record