

WATSONVILLE MUNICIPAL AIRPORT RULES AND REGULATIONS

As Adopted By The City Council of The City of Watsonville

WATSONVILLE MUNICIPAL AIRPORT
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By Resolution of
The City Council of the City of Watsonville

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RULES AND REGULATIONS**

By Resolution of
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SCOPE The provisions of these rules and regulations are intended to augment the existing laws of the State of California by authority of Title IX of the Aeronautics Act, Public Utilities Code Sections 2100 et. seq, the Federal Aviation Regulations and Chapter 2 of Title 5 of the Watsonville Municipal Code.

APPLICABILITY The provisions in these rules and regulations shall be applicable to any and all persons upon the Airport, who leases or rents property either directly or indirectly from the City of Watsonville, who have been granted any license or permit by the City of Watsonville, and to any person(s) engaged in activities thereon.

SECTION I – DEFINITIONS

For the purpose of these rules and regulations, unless otherwise apparent from the context, certain words and phrases are defined as follows:

1. **AIRCRAFT** means a device that is used or intended to be used for flight in air.
2. **AIRPORT** shall mean the designated area of land owned and operated by the City for the landing and taking off of aircraft and any appurtenant areas used or intended to be used, for airport buildings or other facilities or right-of-way.
3. **AIRPORT MANAGER** shall mean that person designated by the City to administer the operations of all aviation facilities owned and/or operated by the City.
4. **AIRPORT OPERATIONS AREA (AOA)** shall mean aircraft movement area including runways, taxiways, ramp area, hangars and tie-downs.
5. **CITY** shall mean the City of Watsonville.
6. **COMMERCIAL AIRCRAFT** shall mean any aircraft used for the transportation for hire of passengers, mail, or cargo or any aircraft in a commercial utility work, including, but not limited to, aerial photography, patrol, forestry, instruction, aerial advertising, agriculture, or any comparable operations.
7. **COMMERCIAL FIXED BASED OPERATOR (FBO)** shall mean an individual or firm operating under lease agreement with the City, renting ground space at the airport and providing general aircraft services such as maintenance, storage, ground and flight instructions, etc.

8. **COUNCIL** shall mean the City Council of the City of Watsonville.
9. **EXPERIMENTAL AIRCRAFT** shall mean an aircraft certificated under the experimental aircraft Federal Aviation Rules (FARs) which does not have a Standard Airworthiness Certificate.
10. **FLYING CLUB** shall mean a nonprofit, non commercial entity, organization or association of three (3) or more aircraft owners who ratably and equally own and/or use its aircraft for personal use and enjoyment only. No person shall be paid for the management or other direct service.
11. **FUEL TRUCKS** shall mean any vehicle manufactured for the transportation, handling, or dispensing of petroleum, fuel and oil.
12. **LESSEE** shall mean a person who has a lease agreement with the City.
13. **LICENSE** shall mean a personal privilege to do some particular act or series of acts on the airport without possessing any estate or interest therein, and is ordinarily revocable at the will of the City and is not assignable.
14. **LICENSEE** shall mean a person who obtains a license from the City.
15. **MOBILE EQUIPMENT** shall mean any non-self-propelled vehicle or device in which a person or property may be transported.
16. **OPERATION OF AIRCRAFT** shall mean taxing, flying, propping, or sitting at controls of an aircraft under power or while the aircraft is moving.
17. **PERMIT** shall mean the written permission of the Airport Manager, with approval of the City Manager, to engage in a specified activity at the Airport for a short period of time where a written lease of license is not practical or appropriate.
18. **PERMITTEE** shall mean any individual who obtains a permit from the City.
19. **PERSON** shall mean any individual, firm, entity, flying club, partnership, corporation, company association, joint stock association or body politic and shall include any trustee, receiver, or assignee.
20. **PUBLIC AREA** shall mean that area including the various concessions, restrooms, terminal lobby section used for public access, roadways (exclusive of perimeter road within the operational area), sidewalks, parking lots, and freight and mail loading areas. The operations office and radio room are not public areas.
21. **ROTORCRAFT** shall mean a heavier than air aircraft that depends on the lift generated by one or more rotors.

22. RULES OR RULES AND REGULATIONS shall mean the rule and regulations of the Watsonville Municipal Airport adopted by resolution of the City Council of the City of Watsonville.

23. TENANT shall mean a person who has a rental agreement with the City to possess or use a portion of the airport premises for specific periods of time and for specific uses subject to the limitations and restrictions of such an agreement.

24. ULTRALIGHT shall mean a vehicle to be used as an in-air manned operation for recreation or sport. If powered, weighs less than 360 pounds empty, having a fuel capacity of 9 U.S. gallons maximum, not capable of more than 55 knots at full power at level flight and having a power off stall speed of 24 knots or less.

SECTION II – AIRPORT OPERATION AREA REQUIREMENTS, GENERAL

1. SUPERINTENDENCE. All persons on any part of the property comprising the airport shall be governed by the provisions of these rules and by order and instructions of the Airport Manager, acting for and on the behalf of the City, relative to the use or occupancy of any part of the property comprising the Airport.

2. EXCEPTIONS. Exceptions to these rules may be granted by the Airport Manager, City Manager, or City Council.

3. AERONAUTICAL ACTIVITIES. All aeronautical activities at the Airport and all aircraft departing from or arriving in the airspace above the Airport shall be conducted in conformity with the current pertinent provisions of the Federal Aviation Regulations (FARs).

4. CONDUCT.

a. No person shall be disorderly, obnoxious, indecent, or commit any act of nuisance on the Airport.

b. No person shall dispose of garbage, papers or refuse or other material on the Airport, except in receptacles designed for that purpose.

c. No person shall drink alcoholic beverages in the terminal building lobby.

d. No person shall destroy, deface, or disturb any building, sign, equipment, marker or other structure, tree, flower, lawn, or other property on the Airport.

e. No person shall willfully abandon any personal property on the Airport.

f. No person shall enter the utility and service rooms in the terminal building except persons assigned to duty therein or as authorized representative of the airport Manager.

5. **SMOKING.** No person shall smoke in any hangar, gasoline storage area, or in any building, room or place on the Airport where smoking is specifically prohibited by the City (posted with no smoking signs). No smoking shall be permitted within 50 feet of any fuel carrier when not in motion or when it is being utilized for fueling or draining of fuel from aircraft.

6. **PLACE OF ABODE/OVERNIGHT CAMPING.** No person shall camp on the Airport. No person shall erect lodge shelters, structures, or house(s) on the Airport. Trailers, trailer coach, motor homes or conveyance used as a place of abode are prohibited. Special permits may be issued by the City for certain events or circumstances.

7. **CLOSING OF FIELD.** In the event the Airport Manager or Acting Airport Manager believes the conditions of the Airport or any portion thereof to be unfavorable for taxing, landing or takeoff, it shall be within his/her authority to close the Airport or such portion thereof. This shall be accomplished by issuing a Notice to Airman (NOTAM) through the Federal Aviation Administration. When the Airport or portions thereof is again usable, the NOTAM shall be cancelled.

8. **SECURING OF UNATTENDED AIRCRAFT** No aircraft shall be left unattended on the Airport unless properly secured or within a hangar. Owners of such aircraft shall be held responsible for any damage resulting from failure to properly secure aircraft.

9. **INTERFERING OR TAMPERING WITH AIRCRAFT.** No person shall be interfere, tamper, take or use any aircraft, or put in motion the engine of such aircraft, or use any aircraft part, instrument or tool without the consent of the owner.

10. **USE OF ROADS AND WALKS** No vehicle shall be operated on airport property except in a safe manner in accordance with the posted speed limit. Road, and walkways shall be used for the specific classes of traffic.

11. **ANIMALS.** No person shall enter the terminal building or the Airport operation area with a dog or other animal unless such dog or animal is restrained by a leash no more than six feet long, or is properly confined. Owner shall be responsible for cleanup of animal defecation. Seeing eye dogs are permitted for appropriate purposes. No person shall allow his/her dog or other animal to cause excessive noise disturb the peace.

12. **ADVERTISEMENT.** No person shall post, distribute or display permanent signs or advertisement at the Airport terminal except with the approval of the Airport Manager.

13. **HOURS OF OPERATIONS.** The hours of fuel service shall be set by the Airport Manager, and posted. Fuel service is closed Christmas Day. Administration office shall be opened Monday through Friday, 8:00 a.m. through 5:00 p.m., except holidays.

14. **AUTHORITY OF AIRPORT MANAGER.** The Airport Manager shall have the authority to regulate and enforce the provisions of these rules. In addition, State and Federal regulations

may be enforced to control, monitor, and regulate activities within the Airport Operation Area, approaches and flight traffic patterns in the furtherance of public safety.

15. OTHER AUTHORITY FOR ENFORCEMENT. The Sheriff of Santa Cruz County, the Police Department, the Fire Department, the Federal Aviation Administration, or any duly appointed and acting peace officer shall have full authority in the enforcement of all laws, ordinances, and regulations affecting the use of the Airport facilities, and its associated airspace. This includes the power to cite or arrest for violation of the provisions of said laws, ordinances, and regulations.

16. OBSTRUCTION OF FACILITIES. No person shall at any time obstruct or cause to obstruct the free and easy access to and departure from any portion of any runway, taxiway, ramp, hangar or other facilities of the Airport.

17. DUTY UPON ACCIDENT OR INCIDENT. The operator of any aircraft or vehicle involved in an accident or incident (as defined by the Federal Aviation Regulations) on the Airport or within the approaches or Airport traffic patterns shall notify the owner(s) of the aircraft or vehicles involved. Upon the request by the Airport Manager, the name and address of the operator and/or owner of the striking aircraft or vehicle shall be reported to the City along with the information defined in the Federal Aviation Regulations.

18. REMOVAL OF AIRCRAFT.

a. Every aircraft owner and pilot or agent shall be responsible for the prompt removal, per the requirements of the National Transportation Safety Board (NTSB) 830 or as directed by the Airport Manager, of wrecked aircraft.

b. Any and all Airport property destroyed, or damaged by accident or otherwise, shall be paid for by the party or parties responsible for such destruction or damage.

c. No aircraft shall remain on the runways or taxiways for repairs, except to facilitate removal.

19. APPEAL PROCESS. Violations of the regulations contained herein and administered by the Airport Manager may result in a notice of violation or an order to cease. Any notice or order so levied may be appealed.

a. The person receiving the notice of violation or order to cease may appeal, in writing, within ten (10) working days to the City.

b. Within ten (10) days after receipt of the appeal by the Airport Manager or City Official, the City Manager shall set a time and place for a hearing to be held within thirty (30) days. Further action by the City shall be stayed (where the violation is not a hazard) pending the hearing.

c. The appeal shall be heard by a committee consisting of an assigned city official, Assistant city Manager, Airport Manager, and an Accident Prevention Counselor. The

person requesting the appeal shall have the right to the presence of any supporting person he chooses at the hearing. The majority of the committee shall be considered a quorum and the decision reached shall be binding, subject to appeal (19d).

d. Further appeal will be the Appeal Procedure of Chapter 4, Title I of the Watsonville Municipal Code, or other appropriate appeal process.

SECTION III – AIRCRAFT FLIGHT RULES AND PROCEDURES

GENERAL All persons operating on the AOA must comply with Federal Aviation Regulations (FARs).

1. OBSTACLE CLEARANCE. No aircraft shall land or takeoff in such a manner as clear any public street at an altitude of less than 100 feet, or land or takeoff on the taxiways, or over hangars or other structures, automobile parking area, or groups of spectators.

2. LANDING AND TAKEOFF.

a. Standard traffic pattern and pattern altitude is as defined in the Airport Facilities Directory.

b. At times the UNICOM operator will recommend a right hand pattern for fog avoidance, or other changes be necessary for public safety.

c. All aircraft shall start their takeoff roll at the extreme downwind end of the runway only (no intersection takeoffs).

d. Watsonville has a preferred runway of 19. Aircraft departing 19, no turns prior to reaching the freeway.

e. Instrument approach traffic in VFR conditions shall give way to aircraft departing or in the pattern, and use their radio and landing lights. Departing aircraft need to watch for instrument approach aircraft inbound to Runway 1.

3. NIGHT FLYING RULES APPLY:

Between 10:00 p.m. and 7:00 a.m., PST

Between 11:00 p.m. and 7:00 a.m., DST

a. No touch and go landings or practice landings during the above times.

b. Conduct engine run-ups and mag-checks on semi-circle ramp near intersection – not at end of Runway 19.

c. All takeoffs and landings on lighted Runway 1-19.

d. All arrivals during these hours fly a standard pattern. Keep prop in high pitch (low RPM) until final power reduction, consistent with safety.

4. TAXING OF AIRCRAFT

- a. No person shall taxi an aircraft in a careless or reckless manner.
- b. All aircraft shall be taxied at a slow speed.
- c. No aircraft shall use the runway for taxi-back purposes.
- d. No aircraft shall be taxied without an adequate braking system, unless aircraft is accompanied by an attendant to help in stopping or slowing movement.

5. INSTRUCTION AND PRACTICE FLYING

- a. No one other than a pilot with a certified flight instructors rating issued by the FAA shall provide flight instruction on the Airport for hire.
- b. A person may select an individual instructor(s) not associated with a FBO to instruct in an aircraft. An instructor may not provide an aircraft for flight instruction (charge for aircraft rental) without obtaining a City license and meeting the requirements of W-55202 pertaining to FBOs.
- c. Every person instructing students in flying at the Airport shall acquaint them with the Airport rules and Regulations.

6. RUNNING ENGINES AND ENGINE WARM-UP

- a. No aircraft engine shall be started or run unless a competent operator is at the controls of the aircraft.
- b. No aircraft engine shall be run or warmed unless aircraft is in such a position that the propeller blast shall clear all buildings, aircraft or other property, or in such a manner as to blow dust in the hangars.
- c. No aircraft engine shall be run or warmed unless the aircraft is in such a position that the propeller blast shall clear all groups of people in the observation area, and the flight path of landing aircraft.
- d. Persons employed at the airport shall observe every precaution when in the vicinity of revolving propellers, and shall, whenever possible, warn uninitiated person(s) of the danger of being struck.

7. PARKING OF AIRCRAFT No person shall park aircraft in any area on the airport other than that prescribed by the Airport Manager. Locations may be changed if it is deemed necessary due to safety and/or operational requirements: i.e., Annual Fly-In, construction projects, or other functions. In this case there shall be advanced notification.

8. ROTORCRAFT Helicopters shall approach and depart from the Community Hospital over Pinto Lake at or below 500 feet AGL. They shall arrive and depart to the southeast around the edge of the City of Watsonville. Helicopters landing at the Watsonville Airport shall join the traffic pattern without disrupting normal traffic flow.

8. ULTRALIGHTS Ultralights are incompatible with normal aircraft and are not allowed at the Airport, except for special circumstances approved by the Airport Manager.

SECTION IV - OPERATION OF MOTOR VEHICLES

1. GENERAL All persons who operate vehicles on airport premises shall do so in accordance with all applicable Federal, State, and City Rules and Regulations. The Airport Operations Areas was designed for aircraft use and safety. Vehicular traffic must be kept to a minimum.

2. MOTOR VEHICLE SPEED LIMITS Posted motor vehicle speed limit is 15 MPH for all areas of the Airport Operations Areas (AOA) and 20 MPH any where else on the Airport. No person shall operate motor vehicle of any kind on the AOA in a reckless manner.

3. VEHICLES ALLOWED ON TAXIWAYS In accordance with FAA guidelines, taxiway 1-19 is to be used for aircraft taxiing, official airport vehicles, and aircraft operators performing needed safety functions only.

4. ALL OTHER TRAFFIC IS PROHIBITED, except for emergency vehicles, or as otherwise authorized by the Airport Manager.

5. VEHICLE MOVEMENT NEAR AIRCRAFT All vehicles shall pass to the rear of taxiing aircraft or the aircraft's left side.

6. VEHICLE MARKINGS During daylight hours all vehicles which are authorized to operate on the Airport runways and shall be either painted chrome yellow-green, or display a checkered flag not less than three feet square made of international orange and white (each color at least one foot square), City fuel trucks excepted.

7. MOTOR VEHICLE LIGHTS All vehicles operating in the AOA shall be equipped with headlights and one or more red taillight. Operator of vehicles shall dim or lower the beams of headlights or other lights of such vehicles when meeting oncoming aircraft.

8. RIGHT OF WAY Right of way shall be given to emergency response equipment and aircraft fueling vehicles. When emergency conditions on the field area, motor vehicles not involved in the emergency shall remain a safe distance away from the emergency area and abide by all existing airport regulations.

9. PARKING

- a. No person shall park a vehicle on the airport other than in an area specifically

established for parking and in the tie-down, hangar, and temporarily (less than 12 hours) between hangars when access will not be blocked.

b. No person shall park in Handicap Parking spaces unless a HANDICAP PARKING PLATE issued by the State of California is displayed in the front or rear window.

10. REPAIR OF MOTOR VEHICLES No person shall make major repairs to a motor vehicle anywhere on Airport property unless designated by City Council agreement as an authorized automobile repair shop except those repairs necessary to remove such motor vehicle from the Airport.

11. MOVING OF VEHICLES The Airport Manager shall have the authority to contact City Police and request they take action to tow or otherwise move motor vehicles which are parked by their owners or operators on the AOA in violation of these rules when ever it is determined by the Airport Manager that such vehicles create a nuisance or a hazard. An effort will be made to contact the owner before this action is taken.

12. LONG TERM STORAGE The City does not authorize long storage of vehicles, operable or not, except as provided below:

Persons desiring to store and not move a vehicle outside of the AOA for more than 72 consecutive hours must apply to the Airport Manager for a special permit, and park in the designated long term storage lot. Vehicles stored (other than as described in 9.a) for more than 72 consecutive hours without a special permit or not within approved parking areas will be in violation of this section and subject to 11 above.

13. ACCIDENT REPORTS All persons involved in a vehicle accident occurring on the Airport, shall make a full report thereof to the City Police department as soon after the accident as possible. This report shall include names and addresses of all persons involved.

14. AIRPORT OPERATIONS AREA (AOA) Motorbikes, Bicycles, Skateboards and Equipment.

a. Skateboards are prohibited on the AOA.

b. No person shall ride or park motorbikes, bicycles, golf carts, motorcycles or other equipment in the AOA in such a manner as to cause distraction or create an obstruction to aircraft, pedestrian traffic or authorized vehicles or in front of "No Vehicle Parking" signs.

c. No parking of unsecured bicycles, golf carts, and motorcycles are permitted except within the person's assigned tie-down area when using for transportation on the AOA. All of the above shall have reflective devices.

SECTION V – FIRE REGULATIONS

1. COMPLIANCE WITH REQUIREMENTS All activities at the Watsonville Municipal Airport shall be in compliance with the Fire Code adopted by the City. All aircraft fuel handling and storage at the Watsonville Municipal Airport shall conform to the

requirements of NFPA Pamphlet No. 407, current edition, and to the Uniform Fire Code (UFC) adopted by the City of Watsonville.

- a. One 2A10BC rated (or higher) fire extinguisher is required in each hangar.
- b. Generators shall be fueled and operated outside of the hangar.
- c. No flammable or combustible liquids shall be stored in hangars with the exception of:
 - (1) Persons may store up to 55 gallons of bulk oil in original container, stored upright with mechanical pump (no gravity type) for transfer.
 - (2) Five Gallons of motor fuel in an approved safety container for use in generators and aircraft tugs.
- d. Every hangar shall be equipped and maintained with a metal drip pan under the engines and where necessary.
- e. Open flame, flame-producing devices or other sources of ignition shall not be permitted in any hangar, except in approved locations.

2. WASTE OIL

- a. All waste oil shall be removed and deposited in designated waste oil containers provided by the Airport.
- b. Persons shall store waste, rags, and other rubbish in closed containers and remove within a period of two weeks.

SPILLAGE Accidental spillage of oils, fuel, solvents, etc., shall be immediately picked up and properly disposed of or otherwise neutralized. There will be no paint removal or paint stripping on the Airport other than at authorized paint shops or paint booths.

4. WASHING AIRCRAFT. Aircraft washing with mild detergents is permitted.

SECTION VI – HANGAR AGREEMENT/TIE-DOWN PERMIT

1. All tenants of hangars and/or holder of tie-down permits shall be subject to the following terms and conditions:

- a. Aircraft shall be stored only in hangars or tie-down spaces assigned by the Airport Manager. Occasionally it may be necessary for the Airport Manager to relocate airplanes (Section III, item 7).
- b. When more than one aircraft (owned by the same person) can safely be stored in a hangar the Airport Manager will be notified in writing.

2. An aircraft owner must occupy his/her hangar/tie-down space with an aircraft owned and registered (or documented) to him/her within 90 days of assignment. An extension of the time limit must be obtained from the Airport Manager.

3. Hangar/tie-down storage space must be used for aircraft activity a minimum of 6 months out of a twelve months period, with the exception of a "Leave of Absence" (written request) granted by the Airport Manager.

4. The City of Watsonville is neither a joint venturer with, nor a partner or associate of the tenant. Neither the agreement or anything herein contained shall be construed to create any such relationship between the parties. Other than those subjects stipulated herein, neither the agreement or these rules shall obligate the City to the tenant.

5. The tenant will be given a notice of violation if he violates the provisions of these rules or other applicable rules, ordinances, resolutions. Within 30 days the tenant may exercise the appeal process in Section II, 19.

6. All hangar agreements and tie-down permits (except hangars and tie-downs under control of concession lessees) shall be assigned by the Airport Manager based on preset rent or fees. An agreement for permanent hangar storage or tie-down permit must be in the name of an individual, flying club, corporation or entity. Tenants/permittees must be 18 years old to sign a permit agreement.

7. All hangar tenants shall be responsible for hangar damage caused by their occupancy other than proven vandalism or acts of God. Such damage refers particularly to rough use or misuse of hangar doors by tenants or visitors.

8. All tenants are subject to annual fire protection inspection, aircraft possessory inspection, hangar maintenance and inspection of structure and doors with 24 hours notice.

9. **AGREEMENTS/PERMITS NON-TRANSFERENCE** - The tenant/permittee shall, upon transferring any portion of their aircraft ownership rights, inform the Airport Manager of any such transfer within 10 days.

No person shall hereafter occupy, rent or use any hangar, tie-down, or ramp area at the Airport without having first completed and signed a Hangar/Tie-down application in writing

10. PROOF OF OWNERSHIP The Airport Manager shall require tenants/permittees to establish proof of ownership or vested interest for the aircraft.

11. HANGAR/TIE-DOWN TRADES It is permissible for two regular tenants/permittees to trade hangar/tie-downs. The Airport shall be notified in writing within thirty days. Hangar tenants shall be given priority for relocation over the hangar waiting list.

12. BEQUEST OF HANGAR /TIE-DOWN With the death of a hangar tenant/tie-down permittee, a hangar/tie-down may be transferred to an heir by inheritance of the aircraft.

13. USE OF HANGAR TIE-DOWN No tenant/permittee may sub-lease, sub-rent, his/her hangar/tie-down to another person for storage, charter, rental or otherwise, except with the Airport Manager's approval and according to standard procedure set forth. The use of a hangar/tie-down by an aircraft other than the tenant/permittee must be approved by the Airport Manager.

- a. A tenant may sublet a portion of his hangar to a second owner whose aircraft will safely fit in the available space, the second tenant of the second space is subject to the same Rules and Regulations as if he or she were a primary tenant. The subtenant is not the primary tenant under any circumstances.
- b. The hangar rights are not transferable with the aircraft, and if a hangared aircraft is sold without the intention to replace it, the hangar is subject to reassignment by the Airport Manager.
- c. The sale of a share of a hangared aircraft by a tenant shall not be cause to terminate the rental agreement provided the tenant maintains 25% ownership in the aircraft. The tenant must deliver a Disclosure of Interest statement to the Manager. This paragraph does not apply to flying clubs or entities.
- d. Any sale of an aircraft or portion thereof shall be reported to the Airport Manager within 30 working days. If it is the intent of the tenant to replace the aircraft within 90 days, the Airport Manager shall permit the rental agreement to continue while the tenant procures another aircraft.

14. PAYMENT TERMS AND CONDITIONS/RATES AND CHARGES

a. **PAYMENT SCHEDULE**

(1) All hangar agreements/tie-down permits will be on a monthly basis with option to renew.

(2) Rental agreements/permits will be prorated to the nearest week upon initial occupancy but not prorated upon termination of occupancy.

b. **DELINQUENT ACCOUNTS** Rules and Regulations describing penalties and procedures relating to delinquent accounts of the Airport, are as follows:

For purposes of these rules and regulations every Airport tenant or permit account shall become due and payable on the first day of each month during which the agreement , permit or instrument of tenancy came effective. It shall remain due and owing to the City together with all penalties thereon as herein described, until paid in full, unless otherwise expressly provided by the terms of such agreement, permit or instrument of tenancy.

c. For the purpose of these rules and regulations, all such accounts shall be classified as delinquent when not paid in full by the 10th of the calendar month in which said account shall become due, unless otherwise expressly provided by the terms of the agreement.

d. Tenant or permit accounts delinquent for 30 days, or On the 10th day of the month succeeding the date of the account initially became due, will be subject to the following procedure:

1. A penalty of 10% of the sum will be added to the original amount due.

2. A due bill will be prepared clearly setting forth the sum and the basic account. The bill will designate the amount of the penalty, and will be sent to the delinquent tenant by registered mail accompanied by a letter of termination of tenancy: said termination shall be effective on the 45th day of delinquency, which will be 55 days succeeding the date the account first became due.

e. Upon termination of any agreement or permit, by the foregoing procedure, the former tenant/ permittee shall at once relinquish and vacate any and all premises of the Airport and shall return any and all lands, building or properties to the control of the city, and the tenant/permittee shall have no further right, title, estate or interest in said Airport.

f. The provisions of these rules and regulations, when carried to termination, shall in no way mitigate, modify or cancel any tenant/permittee indebtedness to the City and any delinquent account shall be subject to any and all methods of collection determined appropriate by the City.

g. Reinstatement of an agreement or permit, terminated by the foregoing procedure may be accomplished only by complete payment of any and all indebtedness, including penalties, and by instituting a successful request for such consideration by the Airport Manager or Finance Director followed by favorable action by the Council. Reinstatement action described herein shall be subject to a \$50.00 administrative charge payable by said applicant in advance.

h. The provisions of these rules shall be deemed a part of each and every agreement or permit now in effect and heretofore issued to any tenant or permittee of any portion of the Airport, or which may hereafter be issued to any party.

i. Pursuant to Section 107.6 of the State Revenue and Taxation Code the City hereby gives notice that the property interest to tenant/permittee under such agreement/permit may be subject to property taxation as a possessory interest and the tenant/permittee shall be subject to property tax if a possessory interest tax is levied on the property interest.

HANGAR WAITING LIST A chronological list shall be maintained by the Airport Manager to record position and status for persons wishing to obtain hangar(s). A yearly fee set by the City Council, will be required by each person to maintain their position on the hangar list.

a. **LIST ADMINISTRATION** The Airport Manager has established a date of October 31. At this time the waiting list maintenance fee shall be due. The Airport Manager shall mail a notice by certified mail to the address provided by the person holding the waiting list position at least 30 days prior to the due date of the fee. Non-payment of the waiting list fee by the due date shall constitute forfeiture of the individuals waiting list position.. As a person is assigned a hangar the persons below shall move up one position. No person (current on fee) shall be removed from the list unless he submits a request in writing.

b. **POSITION INTERCHANGING** There shall be no interchanging of a position on the hangar waiting list.

c. **NUMBER OF HANGAR LIST POSITIONS** A person may sign up for as many hangars as they want. They must pay the required fee for each position and comply with the rules herein.

d. **AVAILABILITY OF HANGAR** The hangar agreement shall be issued to the first person at the top of the list as the hangar becomes available. The person must occupy the hangar with his aircraft within 90 days and immediately start paying the

rent, or relinquish the hangar to the next person on the list. Upon relinquishing their position, the person will automatically remain on the top of the list.

SECTION VII – AIRCRAFT MAINTENANCE

1. **AIRCRAFT REPAIR BY OWNERS** Aircraft owners may perform FAR Part 43 maintenance or repairs on their aircraft (that does not require an A&P license) in either their hangar or the immediate tie-down area of the lessee.

2. CERTIFIED MECHANICS AND AIRCRAFT INSPECTORS

a. A person may select any certified (A&P) or aircraft inspector (AI) to perform inspections or maintenance on his aircraft who complies with paragraph b below. This maintenance excludes engine overhauls in the hangar, welding, major painting, stripping, and leaving flammable materials in open containers in hangars. Assembly of aircraft, engine removal, or engine reinstallation is permissible.

b. A&Ps and AIs from outside areas not working for a local FBO must meet the same requirements as local operators and obtain the following:

1. An Airport Use Permit
2. A City Business License
3. Insurance required by FBOs.

c. Those A&Ps and AIs without City licenses or permits that perform limited of specialty repair may come to the Airport and perform services with special permission from the Airport Manager.

3. **MINOR MAINTENANCE** Small touch up painting and minor degreasing is allowed . However, no major painting, sanding or degreasing or aircraft is allowed in hangar/tie-down area.

4. UNAIRWORTHY, DERELICT, DILAPIDATED AIRCRAFT Unless otherwise provided in this section:

a. Aircraft determined to be derelict, abandoned, dilapidated, unairworthy and not in operable condition may be ordered removed from anywhere on the Airport upon being given

30 days certified mail notice by the Airport Manager. After receiving notice, if the aircraft has not been removed after 60 days the City shall take possession and custody of the aircraft and commence disposal of the property according to law. If the owner claims such property prior to disposition thereof, he or she shall pay all reasonable expense incurred in connection therewith, including charges for removal, freight and storage thereof.

b. The City maintains, at its discretion a small section of ramp with limited tie-down facilities for temporarily storage of unairworthy, inoperable aircraft. The aircraft owner must obtain a permit and pay a fee according to the approved fee schedule. The permit shall be valid for one calendar year. If the permit is not renewed the aircraft must be returned to hangar or tie-down in an airworthy condition or removed from the Airport.

SECTION VIII - - FUEL AND FUELING REQUIREMENTS

A. USE OF AUTOGAS (MOGAS) IN AIRCRAFT For the purpose of these regulations, the City of Watsonville prohibits the storage of fuels in the hangars or in any other location of the field except as provided herein:

1. No aircraft owner shall fuel their aircraft without obtaining a permit from the Airport Manager and Fire Marshal allowing them to fuel their own aircraft. The method of transporting and dispensing and the design of the fueling system are specified in the self fueling permit available at the airport administration office.
2. Aircraft owners are prohibited from contracting with any company to enter upon the airport and dispense, distribute or provide fuel to an aircraft.
3. No auto fuel may be stored anywhere in the hangar, near the hangar or at tie-down area.

B. FUEL REGULATIONS

1. HANDLING OF FUELS No aircraft shall be fueled unless the aircraft owner or competent employee of the fuel vendor is in the immediate vicinity of the aircraft being fueled. It shall be the responsibility of such owner or employee to prevent the dispensing of flammable liquids into portable containers , to control sources of ignition, immediately handle accidental spills and properly use fire extinguishers as needed. The owner or employee shall be at least eighteen (18) years of age and shall be mentally and physically capable of performing the functions and assuming the responsibility prescribed in these Rules and Regulations.

2. In accordance with the provisions of Watsonville Municipal Code Section 5-2.02 no aviation grade fuel shall be brought onto the airport stored except by fuel dealers holding a lease or permit by the City Council and which is to be stored for distribution and resale in accordance with the City Fire Code Regulations.

SECTION IX - - MISCELLANEOUS

1. UNNECESSARY NOISE No person shall unnecessarily create through loud speaker systems, radios or other means, or create disturbances of a nature which will disturb other airport tenants or users of the airport facility.

2. REFUSE/HAZARDOUS WASTE DISPOSAL No person shall rinse, wash or dispose of containers, fuels, oils or solvents except where designated by the Airport Manager in the permit agreement. on any area.

No person shall keep an uncovered trash container on any area of the airport. No person shall discharge, deposit or leave refuse, material, garbage waste matter, oils, solvents, grease, paint or hazardous waste materials in other than approved and designated containers or facilities located on the Airport. Persons engaged in any activity on the Airport including, but not limited to all lessees, tenants, licensees and Permittees, will remove all trash they generate. No vehicle used for hauling trash, dirt or other material shall be operated on the Airport unless such vehicle is so

constructed as to prevent the contents thereof from dropping, sifting, leaking or otherwise escaping therefrom.

3. HANGARS

a. No modifications, installations, systems or other improvements or attachments shall be made or attached to the hangar structure in any way without written authority of the Airport Manager. No pulleys, slings or other lifting devices shall be attached to the building frame, supports structural member of the purpose of engine removal, aircraft support or suspension of weight without written authority of the Airport Manager or City Engineer.

b. Hangars are designated for storage of aircraft and aviation related items. With permission from the Airport Manager, a tenant may use any left-over space for the temporary storage of other possessions, providing fire, and safety considerations are not jeopardized and the items do not provide nesting areas for insects and rodents.

4. WEAPONS, EXPLOSIVES, AND INFLAMMABLE MATERIAL No person, except peace officers, duly authorized personnel of the United States Post Office, airport personnel, or members of the armed forces of the United States on official duty, shall carry any weapon, explosive or inflammable material on the airport. This section shall not apply to persons carrying firearms in cases, broken down, or unloaded when said fire arms are being transported for the purpose of sale, demonstration, hunting, or other sports activity.

5. LOST ARTICLES Any person finding lost articles shall deposit them at the office of the Airport Manager. A receipt shall be issued to the person delivering such property. Articles shall be turned over the Watsonville Police Department pursuant to Chapter 23 of Title 5 of the Watsonville Municipal Code pertaining to unclaimed lost property.

6. AIRPORT LIABILITY The City conducts routine maintenance and contracts for special events, construction and various airport improvement projects with certain equipment and machinery and because of these ongoing occurrences cannot fully protect aircraft or persons using the airport facility from damages or injury to persons or property arising from dust, debris, or vehicle equipment operation or the related condition of the facility.

7. EXTENT OF CITY LIABILITY To the fullest extent permitted by law the City shall not be responsible or liable for any claims, demands, damages, debts, liabilities, obligations, cost, expenses, liens and actions or causes of actions of any kind whatsoever resulting from these activities including but not limited to foreign object damage (FOD), collision with equipment or vehicles, closure of gates, access, runway or ramp facilities or any other circumstances whatsoever.

8. NATURAL LIMITATIONS It is acknowledged the airport operation is subject to naturally occurring weather patterns and flocks of birds which may limit or preclude use of the facility. The City assumes no responsibility or liability associated with the aforementioned conditions.

9. AIRCRAFT LIABILITY INSURANCE The privileges of using the airport and its facilities shall be conditioned upon the assumption of full responsibility and risk by the user thereof; and the City, its agents, and/or employees shall not be liable for loss, incident, or mishap of any nature

whatsoever and/or from any cause whatsoever to any individual, aircraft or property occurring on the Airport. No person, firm or corporation shall maintain a local based aircraft at the Airport unless such proprietor shall file with the Manager and keep in current effect a certificate of public liability insurance insuring coverage in the following minimum amounts:

Minimum Limits of Liability:

a) Bodily Injury person	\$100,000 each
\$300,000 each occurrence Property Damage	\$100,000
b) Combined Single Limits	\$300,000