

Summer in the City



Summer in the City Application Instructions

The Summer in the City program is a partnership between the City of Watsonville and the Pajaro Valley Unified School District to provide incoming high school juniors and seniors an opportunity to gain career ready skills, foster interest in leadership and civic matters, and create a voice for youth to address real city issues. We will select 21 students enrolled in Pajaro Valley Unified School District High Schools to participate in the program.

The program will run from June 17, 2019- July 5, 2019.

- Students will attend class at City Hall, Monday – Friday from 9 a.m.-12 p.m. (classroom instruction) and 1-5 p.m. (department internship)
- Students will receive a \$500 stipend at program completion
- Students will earn 2.5 elective credits at program completion
- School district lunch will be provided
- Transportation to field trips will be provided

Eligibility Criteria

Successful candidates must be an incoming high school junior or senior and have good attendance. He or she must possess good character with a desire to learn more about leadership and civic matters. The candidate must be ready to commit to a 3-week paid internship program within a city or school district department during the summer recess.

Application Process

- A. Applicant must submit a fully completed application and ALL requested information by mail, online or in person.
- B. The following must be enclosed with the application:
 - One recommendation letter (teacher, guidance counselor, school administrator, or faith based leader)
 - A one-page essay, typed, double-spaced, addressing the following:
 - i. How will this opportunity help prepare you for the future?
 - ii. What are you looking forward to most about participating in this internship?
 - iii. Why would you be a good candidate for the program?
- C. Copy of school issued identification card
- D. Enrollment at PVUSD High Schools will be verified. Applications and additional requested information must be post marked, emailed or dropped off in person by Friday, May 3, 2019 and addressed to:

Elizabeth Padilla, Senior Administrative Analyst | City of Watsonville
275 Main Street, Suite 400 | Watsonville, CA 95076

Late or incomplete applications will not be considered.

Applicants who are selected will be notified via email by May 17, 2019. If you have any questions or concerns, please call Elizabeth Padilla at 831-768-3018 or via email at: elizabeth.padilla@cityofwatsonville.org.



Summer in the City Internship Application

275 Main Street, Suite 400
 Watsonville, CA 95076
 831-768-3010

Applicant Information

Full Name:	Date:
Address:	
Date of Birth:	
Email:	
High School:	Current Grade Level:
Do you need transportation? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Parent/Guardian Information

Full Name:	Date:
Relationship:	Cell Phone:
Email Address:	
Emergency Contact:	Phone Number:

Work and/or Community Service Experience

Title of Position:	Organization:
Start Date:	End Date:
Type of Work:	
Title of Position:	Organization:
Start Date:	End Date:
Type of Work:	

Please select three (3) departments that you are interested in working for and number them in order of

preference (“1” first choice, “2”second choice and “3” third choice). We will do our best to try to match you with your preferences. Please note that there are 17 internship opportunities within a City department and 4 internship opportunities within a Pajaro Valley Unified School District department.

City of Watsonville - Internship Opportunities (17 slots available)

<input type="checkbox"/> Administration (City Manager, Human Resources, City Clerk) <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	<input type="checkbox"/> Finance <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	<input type="checkbox"/> Parks & Community Services <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3
<input type="checkbox"/> Airport <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	<input type="checkbox"/> Fire <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	<input type="checkbox"/> Police – Neighborhood Services <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3
<input type="checkbox"/> Community Development <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	<input type="checkbox"/> Library <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	<input type="checkbox"/> Public Works & Utilities <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3

Pajaro Valley Unified School District – Internship Opportunities (4 slots available)

<input type="checkbox"/> Superintendent’s Office <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	<input type="checkbox"/> Public Information Office (Media) <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	<input type="checkbox"/> Business (Finance Operations) <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	<input type="checkbox"/> Executive Assistants <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3
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Disclaimer and Signature

I hereby certify that all statements made in this application are true and correct to the best of my knowledge. I acknowledge that any false statements or misrepresentation on this application will be cause for refusal of placement or immediate dismissal.

I agree to indemnify and hold the City of Watsonville and the Pajaro Valley Unified School District, its employees and contractors, harmless from any and all liability for any injury that may arise out of or in any way be connected with my participation in this program.

I also agree to grant full permission to the City of Watsonville to use my name and any photographs, video, or recordings for any purpose whatsoever without any obligation, liability, or compensation to me.

I understand that I am committing to a three (3) week paid internship program which will run from June 17, 2019 - July 5, 2019.

Student:	Date:
Parent Signature:	Date: