



City of Watsonville

Library 2nd Floor
Conference Room
275 Main Street,
Watsonville, CA

Meeting Minutes

Board of Library Trustees

Chair Victoria M. Bañales
Vice Chair Barbara Corrigan

Blanca Baltazar-Sabbah, Trustee
Joyce Parr, Trustee
Providence Medrano Martinez, Trustee
Diane Muñoz, Trustee

Thursday, September 17, 2020
6:00 P.M.

Virtual Meeting

1. ROLL CALL

MEMBERS PRESENT: Baltazar-Sabbah, Bañales, Corrigan, and Parr

STAFF MEMBERS PRESENT: Alicia Martinez, Interim Library Director and Luz Martinez, Administrative Analyst.

2. APPROVAL OF MINUTES

2.1 MINUTES OF AUGUST 20, 2020 – Trustee Corrigan motioned to approve minutes seconded by Trustee Baltazar-Sabbah motioned passed with four ayes.

3. ORAL COMMUNICATIONS

3.1 ORAL COMMUNICATIONS FROM THE PUBLIC AND TRUSTEES

Trustee Bañales discussed the Cabrillo Puente Project that supports under-represented communities throughout Santa Cruz County, majority being Latinx students. Their mentor program pairs students with a working professional to help guide and support them through their college journey. If you are interested in becoming a mentor, please email Trustee Bañales at vibanale@cabrillo.edu for more information. Meetings will be virtual.

3.2 ORAL COMMUNICATIONS FROM THE LIBRARY DIRECTOR

The Interim Library Director announced that libraries nationwide are celebrating Library Card Sign-up through the month of September. Please encourage your contingents to sign-up for a library card.

We are now offering drop-in computer use (1 hour) and wireless printing during our curbside hours.

The Interim Library Director has vetted various databases that will help support distance learning. She has chosen Brainfuse; that offers three services HelpNow, VetNow and JobNow. Visit our website to get detailed information. RBdigital has merged with Overdrive; patrons need to download the Libby application to access our e-resources, detailed instructions can be found on the website.

The Interim Library Director briefly demonstrated how to navigate the library website. She encouraged the trustees to explore the website and email her any feedback.

The Interim Library Director is in the process of creating a reopening plan. The library will open in phases and follow the guidelines set by California State Library.

- Phase 1 – 1st Floor & Restrooms, patrons would not be allowed to browse collection
- Phase 2 – 2nd Floor, browsing allowed
- Phase 3 – Study Rooms and Meeting Room
- Phase 4 – Freedom Branch Library

4. UNFINISHED BUSINESS

4.1 WPL STRATEGIC PLAN AND IMPLEMENTATION OF STRATEGIC PLAN

The Interim Library Director presented and explained the 2-year Implementation of the Strategic Plan. Trustee Baltazar-Sabbah motioned to approve the Implementation of the Strategic Plan seconded by Trustee Corrigan motioned passed with four ayes.

4.2 POET LAUREATE

The City Manager approved the exploration of a Poet Laureate. The library would be able to support a stipend up to \$2000. Trustee Bañales motioned to begin the process to select a Poet Laureate seconded by Trustee Corrigan

motioned passed with four ayes. A committee will be formed by the Board in January to start the process.

5. NEW BUSINESS

5.1 LIBRARY BUDGET OVERVIEW

The Interim Library Director presented the proposed library budget that was approved by the City Council. The library revenues are based on county sale and property taxes that constantly fluctuate. The Interim Library Director is keeping a close eye on library expenses. She will continue to give quarterly updates.

6. REPORTS

6.1 FRIENDS OF THE LIBRARY

The Friends' continue to support all library programs.

6.2 PROGRAMS

- Trivia Night – September 29th
- Latinx Heritage Art Contest – Submissions can be drawings, mixed media art or mosaics
- Sugar Skull Kits
- Storytime Kits - Every two weeks you can stop by curbside to pick up a new kit that includes a craft and other library resources.
- Baile Folkorico – A pre-recorded video based on Day of the Dead will be posted October 15th
- Hora de Cuentos – Live Streaming Spanish Storytime on Tuesday evenings at 6:00pm.
- Bilingual Baby Laptime – Live Streaming Wednesdays at 10:30 am
- Bilingual Toddler Time – Live Streaming Thursdays at 10:30 am
- My first Book Club – Students K-5 will read aloud and have a discussion to help with comprehension via Zoom starting in October.
- Excel in Place – The Library with the collaboration of the Parks Department has agreed to be a learning site for 12 students ranging

from 5-12 years old. Staff will be helping them with their distance learning and other activities Monday – Friday 8:00-12:00pm

- Poetry Circle – October 1st from 5:00-7:00 pm hosted by Magdalena Montagne featuring Anna Citrino and Terra Summers and followed by open mic.

ADJOURNMENT

7:05 pm