



WINGS OVER WATSONVILLE FLY-IN SEPTEMBER 5, 2015

FOOD VENDOR APPLICATION CHECK LIST

Booths are on a first come first
serve basis

Applications will not be accepted without the following items:

- Completed application
(all sections)
- Full Payment Due (Credit card/Checks payable to City of Watsonville)
- Note: City One day Business Permit Fee Waived for WOW 2015
- Minimum of 2 photos of booth display and items for sale
- Valid email address

WINGS OVER WATSONVILLE FLY-IN

Saturday, September 5, 2015

Food Vendor Application

Returning Vendor
from 2014 Fly In?

YES NO

Location: Watsonville Municipal Airport
Vendor Operation Hours: Saturday, 9/5 - 10am-6pm

Business Name: _____

Contact Person: _____

Day Phone: (____) _____ Cell: (____) _____ Fax: (____) _____

Address: _____

City: _____ State: _____ Zip Code: _____

E-mail: _____

**All vendors must have a valid Seller's Permit issued by the California State Board of Equalization
To obtain a Seller's Permit, please contact the California State Board of Equalization:
Website: www.boe.ca.gov or Telephone (800) 400-7115**

Seller's Permit Number: _____
(Required to sell) (ex: ch101-123456)

Contact Person at Event: _____

Phone numbers of contact person at event

Day Phone: (____) _____ Cell: (____) _____

Please list all items you are requesting to sell and the sales price. Photographs of food items should be included with the completed application. All items are subject to approval. Your full menu may not be approved.

Please list all Items and prices you are requesting to sell. Photographs of the items should also be included with the completed application. All items are subject to approval.

1. _____

2. _____

3. _____

FOR OFFICE USE ONLY

Date received: _____

Application Complete: Yes NO

Received by: _____

Missing Document(s): _____

UPDATE AUGUST 6, 2015

Food Vendor Space Fee

All space fees are based on a 15ft x 15ft booth area

Booth Fee: \$220.00 QTY: __x \$220 = __

Check here _____ if Electricity and water hook-up is required.

Contact Maria Carranco at 831-768-3577.

Warning: Anyone caught with power hooked-up to the Fly-In power grid without paying appropriate vendor space fee will be immediately expelled from the field!

Electrical Equipment

Options are electrical receptacle depicted below. We will NOT supply adapters. List the number of appliances that will require electricity. All electrical equipment used MUST be UL approved.



20 Amp 120 Volt



50 Amp 240 Volt

Number of Appliances:

Cooking Equipment

Please list all cooking equipment that will be used at the event

1. _____
2. _____
3. _____

Food Booth Application Additional Requirements

Health Permit Fee & Fire Inspection Fee. A County Health Permit is required by all food vendors & non-profits selling or sampling food. If you have a current year round Santa Cruz County permit, provide a copy of the permit. Permits are issued by the County of Santa Cruz Health Services Agency. Applications are available at the address below or at our Customer Service office. It is your obligation to complete the application and pay the fees, or provide a copy of your approved permit to the City of Watsonville at least 45 days prior to the event.

Issuing Agency:
County of Santa Cruz Health Services Agency 701
Ocean Street, Room 312
Santa Cruz, CA 95060
831-454-2022

The Fire Inspection Fee of \$25.00 will be due and payable at the time of the inspection.

MANDATORY WASTE REDUCTION AND RECYCLE FOR ALL EXHIBITORS, CONCESSIONAIRES, VENDORS

In an effort to address environmental concerns, reduce waste-related expenses, and promote an environmental ethic to the public, the City of Watsonville maintains a policy of mandatory waste reduction and recycling for all exhibitors, vendors, and concessionaires. Violation of the policy can be grounds for revoking your participation in this event.

POLYSTYRENE PROHIBITED

City ordinance (W.M.C. Sec. 6-6.102): Food vendors are prohibited from serving prepared food in or on food service ware that contains polystyrene or other plastic foams. Food providers must use food service ware that is biodegradable, compostable or recyclable. Acceptable food service ware includes: paper, cardboard, cornstarch, sugarcane, and all types of plastic except polystyrene or other plastic foams.

WASTE REDUCTION REQUIRED

Food vendors are encouraged to use the least amount of packaging and food service ware possible to reduce garbage generations. For example, an inexpensive paper plate creates much less waste than a clam shell container. When purchasing supplies for use at this event, please look for products made from recycled-content materials.

RECYCLING REQUIRED

Vendors are REQUIRED by State and local law to recycle: cardboard, clean paper, newspaper, program flyers and advertisements, glass, metal, all plastics except polystyrene and other plastic foams, clean shrink wrap and film plastic using City-provided containers.

Please break down (flatten) all corrugated boxes and keep them in your vendor area for pickup by facility staff, or place them in any recycling bin marked "cardboard." Do not place them in public view or in walkways. Non-corrugated cardboard (thin cardboard) can be flattened and recycled along with the corrugated cardboard. Food contaminated cardboard is not recyclable

LITTER MONITORING AND REMOVAL

Vendors are REQUIRED to monitor the area surrounding their booth for litter, garbage and recycling problems. Vendors should remove litter immediately and regularly. If problems are noted with garbage or recycling containers, vendors must notify the event coordinator immediately.

GARBAGE

Food waste should be placed in the garbage. Also, plates, bowls, etc. that contain leftover food should be placed in the garbage. Paper cups and plates go in the garbage. Plastic (non-polystyrene) cups, plates, utensils without food residue can be placed in the recycling containers.

Form "A" - Food Vendor Indemnification

Business Name: _____

INSURANCE: A Certificate of Insurance naming the city as an additional insured in the general aggregate amount of \$1,000,000 is required for all vendors, as deemed necessary by the City of Watsonville. In addition, the event that is covered by the insurance must be named on the certificate. Upon approval of your vendor application, an original copy of the certificate of insurance and an endorsement will be due on August 5, 2015. The endorsement must be CG 20 26 or equivalent.

GENERAL RULES: Airport staff will screen requests to avoid any duplication that is not in the best interest of the event. Space assignment will be made by staff. Vendors will be expected to supply everything necessary for their operation including: lights, power strips cords, tables & chairs. Access to electricity & water is only available through prearrangement with staff. Anyone caught with electrical power hooked up to the Airport power grid without paying the electrical fee will be expelled immediately from the Airport grounds. Vendors will be expected to supply everything necessary for their operation including tables, utensils, garbage cans, and tarps on the ground to catch grease spills. Vendors will be responsible for set up and cleanup of booth area. **Vendors are prohibited from using any area in front, to the side or behind the space rented to them for any activities including, but not limited to, food prep, cooking, BBQ, storage or dining.** The Fly-In will be held regardless of weather unless staff determines that weather conditions could be harmful to event participants. In any and all cases, there will be **NO REFUNDS, NO GUARANTEES.** This event has a no refund for cancellation policy.

LIABILITY and INDEMNIFICATION: Vendor shall be solely responsible for any and all injuries to persons or damages of property or any other injury, claim, damage or loss of whatever nature, arising directly or indirectly from activities at the Festival. The undersigned, in consideration of participation in this event, agrees to indemnify and hold harmless the City of Watsonville and release the City of Watsonville, its elected and appointed officials, officers, employees, volunteers, agents and sponsors and their employees, agents and volunteers from any and all liability for any injury to person or damage to property arising out of, or in any way connected with participation in this event, including any injury or damage caused by negligence of the City of Watsonville, its officials, officers, employees, volunteers, and/or agents.

I have read the above and voluntarily sign this release and waiver of all liability and indemnity agreement. As a participant in the Festival, I understand the following regulations and agree to comply with them. The City of Watsonville and its staff reserves the right to deny any requests for any reason.

Hand Written Signature Required: _____ Date: _____

Print Name: _____ Date: _____



Booth must be paid in full by August 5, 2015

Business Name: _____

Card Expiration Date: _____ Credit Card Type: Visa _____ MC _____

Credit Card #: _____ CVC# (On back of card): _____

Name (as it appears on card): _____

I hereby authorize the City of Watsonville to charge my credit card in the amount of \$ _____

Hand Written Signature Required: _____ Date: _____

A \$30 processing fee will be applied to accounts for checks/credit cards that are returned unpaid.

Mail to:
Maria Carranco
Watsonville Municipal Airport
100 Aviation Way
Watsonville, CA 95076

Further Information/Contact:
Maria Carranco
(831) 768-3577
(831) 763-4058 FAX
maria.carranco@cityofwatsonville.org

Website: www.watsonvilleflvin.org