



"Gather, Learn and Celebrate!"

**Minutes
Regular Meeting
Board of Library Trustees**

**Monday, May 16, 2016
6:00 P.M.**

**Golden China Restaurant
1866 Main Street, Watsonville**

1.0 Roll Call

Members present: Banales, Danna, Sanchez and Tapiz.

Staff members present: Carol Heitzig, Library Director and Luz Martinez, Executive Assistant

2.0 Approval of Minutes

Trustee Danna moved for approval of minutes; seconded by Trustee Tapiz.

Minutes of April 18, 2016 were approved as written with 4 Ayes.

3.0 Emergency Additions to Agenda

There are no additions at this time.

4.0 Communications

4.1 Communications from the Public or Trustees

Trustee Sanchez announced that he has a new job in Scotts Valley that he really enjoys.

4.2 Oral Communications from the Library Director

We sent a few staff members to an event in Aromas; provided them with a variety of information regarding the library. We were also just given access to a "hotspot" portable WiFi device which will allow library staff to demonstrate our databases and register customers off-site.

The Grand Opening of the Skate Park is Saturday. Library staff will be present to provide information on library services and to promote Summer Reading.

This is the second year will have Food for Fines as part as our Summer Reading Program; for a two-week period *Saturday, June 4th - Saturday, June 18th* patrons can bring a can of food for each dollar of overdue fines they owe. The Library has been given permission to have our own FaceBook page. Eva Nottage will be working on creating the page. The City is also looking into changing the design of the webpage and the library will have input on the creation.

4.2.1 Comment Form Review

No comment forms at this time.

5.0 Unfinished Business

Library Budget Final Review

The Library Director distributed the library budget report showing a \$430,000 reduction. Significant cuts had to be made in various funds. Fortunately it was not necessary to make reductions in personnel other than reducing the use of hourly personnel. The Finance Director will present this report to the City Council at the June 14th meeting. The Library Director briefly explained the budget. A brief discussion followed.

5.1 Summer Reading Program Status

The Summer Reading Program planning is going great. The Friends of the Library voted to fund (\$14,000) not only for the summer programs but all the library programs throughout the year. The Summer Reading Kick-off party is June 4th. On June 3rd there will be an open house for city employees to come get a tour of the library and hopefully sign-up for the Adult Summer Reading program. This is the second year for the Adult Reading Program; weekly emails will be sent out with information about the library and a weekly challenge and raffle. On, Saturday, June 25th Carol is hosting a program “George, Fred, Judy & Me” where she will talk about her fascination with George Gershwin, Fred Astaire and Judy Garland and share her collection of memorabilia.

6.0 New Business

6.1 Personnel Update

We have hired Abel Medrano as a half-time permanent library clerk. Ricardo Gutierrez will be hired as half-time permanent library clerk in July.

7.0 Reports

7.1 Friends of the Library

Lorriane Jobst, former library board member, left a bequest of \$1000 for the Friends of the Library; a plaque will be put on the wall in her memory.

They are planning on having a fundraiser at Applebee’s and at the California Grill. All funds raised through fundraisers are placed in the Friends operating budget and bequests are placed in the foundation account. The library projects and programs are funded through the operating budget account.

7.2 Programs

Previously discussed in 5.1 Summer Reading Program Status..

8.0 Adjournment

7:05 pm